

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
MINUTES
MAY 13, 2010**

PRESENT: Donald Chudnow

VIA TELEPHONE/LIVE MEETING: Gary Gruenisen, Frank Hopp, Thomas Kneesel,
Ursula Volk, David Wagner

EXCUSED: Lynn Gregorash, Gregory Landretti

STAFF: Gail Sumi, Bureau Director; Michele Miller Hayes, Legal Counsel; Karen Rude-
Evans, Bureau Assistant; Kelly Niesen, Licensing/Permit Associate

CALL TO ORDER

Don Chudnow, Vice Chair, called the meeting to order at 10:05 a.m. A quorum of six (6) members was confirmed.

APPROVAL OF AGENDA

MOTION: Ursula Volk moved, seconded by Gary Gruenisen, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 23, 2010

MOTION: David Wagner moved, seconded by Thomas Kneesel, to approve the minutes of March 23, 2010 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Discussion of Committee Positions

The Committee members are appointed by Secretary Jackson. There are currently vacancies on the Committee, and Gail Sumi encouraged the members to submit names of possible candidates to the Department. Because the Committee has lost members it lacks geographic competence and a variety of levels of certification.

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REVIEW OF THE APPLICATION REVIEW PROCESS

Kelly Niesen, Division of Professional Credential Processing, went over the application review process with the Committee.

DISCUSSION AND APPROVAL OF APPROPRIATE APPRAISAL STANDARDS TO BE USED IN THE REVIEW PROCESS

The Committee reviewed the Uniform Standard of Professional Appraisal Practice (USPAP), supplemental appraisal standards, use of forms and review procedures.

CLOSED SESSION

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to convene to Closed Session to deliberate on cases following hearing (s.19.85(1)(a)), Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Donald Chudnow-yes; Gary Gruenisen-yes; Frank Hopp-yes; Thomas Kneesel-yes; Ursula Volk-yes; David Wagner-yes. Motion carried unanimously.

Open session recessed at 10:21 a.m.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to reconvene to Open Session. Motion carried unanimously.

Open session reconvened at 10:51 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

APPLICATION REVIEWS

PAUL DELACY

MOTION: Gary Gruenisen moved, seconded by Ursula Volk, to recommend that the Department approve Paul DeLacy's appraisal reports. Motion carried unanimously.

REBECCA FRANKLIN

MOTION: Gary Gruenisen moved, seconded by Donald Chudnow, to recommend that the Department approve Rebecca Franklin's appraisal reports. Motion carried unanimously.

CHRISTOPHER HALL

This review was tabled to the next meeting.

ERIC HANSEN

MOTION: Ursula Volk moved, seconded by Thomas Kneesel, to recommend that the Department approved Eric Hansen's appraisal reports with coaching comments. Motion carried unanimously.

RITA HUBANKS

MOTION: Gary Gruenisen moved, seconded by Thomas Kneesel, to recommend that the Department deny Rita Hubanks' appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously

DAVID KANE

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend that the Department issue a notice of intent to deny David Kane's appraisal reports

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subject to 3 additional reports with proof within the reports that he completed the work. Motion carried unanimously.

MARK LINDE

MOTION: Gary Gruenisen moved, seconded by Thomas Kneesel, to recommend that the Department issue a notice of intent to deny Mark Linde's appraisal reports until he resolves the issues raised by the reviewer. Motion carried unanimously.

DANIEL MCCOY

MOTION: Donald Chudnow moved, seconded by Ursula Volk, to recommend that the Department approve Daniel McCoy's appraisal reports as submitted. Motion carried unanimously.

SHARON MEGNA

MOTION: Donald Chudnow moved, seconded by Gary Gruenisen, to recommend that the Department deny Sharon Megna's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

JEAN MOCKUS

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to recommend that the Department issue a notice of intent to deny Jean Mockus' appraisal reports subject to the receipt of three additional reports showing she completed the work. Motion carried unanimously.

PAUL RIEDEL

MOTION: Thomas Kneesel moved, seconded by Donald Chudnow, to recommend that the Department deny Paul Reidel's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

OTHER BOARD BUSINESS

In an effort to go paperless as much as possible, the Department will consider utilizing SharePoint, which will allow agendas and applications to be viewed electronically. Gail Sumi will arrange for a SharePoint demonstration at the next meeting.

ADJOURNMENT

MOTION: Frank Hopp moved, seconded by Ursula Volk, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 10:57 a.m.

THE NEXT COMMITTEE MEETING IS SCHEDULED FOR JULY 15, 2010